
JOB DESCRIPTION

TITLE: Junior Technical Analyst

NAME:

DEPARTMENT/TEAM: WiseEnergy\Technical

DATE: 2017

REPORTS TO: Technical Manager

JOB SPECIFICATION

- **To ensure plant performance is optimised at all times**
- **To ensure the swift resolution of all incidents**
- **To ensure all reports are completed as per asset management agreement**
- **To provide support to the wider WiseEnergy Asset Management team.**

MAIN RESPONSIBILITIES

- **Daily monitoring of each asset at string level**
- **Accurate logging of all incidents, remedial actions and resolutions**
- **Pursuing all open incidents to resolution**
- **To be fully cognisant of all plants within caseload including components, monitoring systems, O&M contract, module cleaning, grass cutting, pyranometer calibration, planning requirements, land management and biodiversity matters**
- **Supporting the accurate and timely production of all reports to clients and lenders including weekly dashboard, distributions clearance dashboard, monthly, quarterly, semi-annual and annual reports**
- **To identify issues causing underperformance and to lead on the production of investigative analytical reports to identify the root cause and suggested mitigation**
- **Provide monthly energy production (export and import) values to the WiseEnergy Administration team so OFGEM obligations are fulfilled**
- **Develop and enhance relations with O&M providers**
- **To update the Performance Master as required**
- **Update Asset Performance files for all NESF assets.**

KEY PERFORMANCE INDICATOR

- **100% plant performance exceeds expectations* in terms of generation, PR and Availability**
- **100% monthly reports are delivered accurately and by the agreed deadline**
- **100% of issues affecting plant performance are identified before the client**
- **100% issues affecting plant performance are resolved swiftly and as a minimum within contractual requirements**
- **Incident Tracker is 'report-ready' at all times.**

***Operational budget plus all contractual expectations**

MANAGING DIRECTOR

EMPLOYEE